



**Orleans Conservation Commission**  
**Town Hall, Skaket Room**  
**Hearing Meeting, Tuesday, August 21, 2012**

**PRESENT**;; Judith Bruce, Chairwoman; Steve Phillips, Vice-Chairman; Bob Royce; Adrienne Pfluger; James Trainor; Jamie Balliett; John Jannell, Conservation Administrator

**ABSENT**: Jim O'Brien.

8:30 a.m. Call to Order

***Please note: the minutes reflect the order in which each filings were addressed, and is different than the published Agenda. This change was to accommodate the applicants for the proposed projects.***

**Continuations**

Last Heard 8/7/12 (JB1)

**Cove Condominium Trust, 13 South Orleans Road.** by East Cape Engineering, Inc. Assessor's Map 26, Parcel 64. The proposed replacement of a seasonally removed pier, ramp, and float with a permanent pier and seasonally removed ramp and float. Work will occur in Land Subject to Coastal Storm Flowage, on a Salt Marsh, and in Land Containing Shellfish. Tim Brady of East Cape Engineering, Inc., passed around revised plans showing the reduction of the ramp to be a maximum of 4' wide, for the structure to only be 4' above mean high water, and for the corrected decking spacing throughout the plan. Judith Bruce felt the plan reflected the changes the Commission asked for, and John Jannell passed around a proposed set of findings to be discussed and potentially attached to any Order of Conditions issued for this project. John Jannell asked if this modification would result in the need for a new Chapter 91 Waterways license, and Tim Brady said yes. John Jannell read the proposed findings for the Commissions discussion. The Commission and Tim Brady felt the Findings were adequate and unique to this best alternative. Jamie Balliett asked if language had ever been incorporated limited a boat being tied to the dock, or to prevent kayakers from creating a wear pattern to access deeper water by launching during low tide. Tim Brady did not think the kayakers would attempt to come down from the dock due to the float stops which would keep the dock still in the air, and Judith Bruce felt that a kayaker would find a new place to launch, as this site made it difficult to walk across at low tide. John Jannell suggested the language that no boats were to be berthed at the dock, and Jamie Balliett felt that would be suitable. Tim Brady pointed out that two dinghies are used to access boats moored there, and Judith Bruce asked if they could be pulled onto the dock. Tim Brady explained that with the size of the proposed float, the placing of the dinghies onto the float would eliminate any additional usage of the dock. Tim Brady suggested that a condition that no power boats were to be kept at the float that it would be fine. Jamie Balliett inquired as to how many moorings there were on site, and John Jannell asked how many moorings were there for the homeowners of the Cove Condominium Trust. Tim Brady was not sure the number of the moorings, and Judith Bruce suggested a condition that no more than two dinghies were to be kept on site. Adrienne Pfluger and Steve Phillips agreed to that condition. James Trainor asked if the stops for the float would be on galvanized pipes, and Tim Brady said yes.

**MOTION:** A motion to approve the plan dated August 20, 2012, with the inclusion of the findings of facts and the amendment which would limit the dock to no more than two dinghies was made by Steve Phillips and seconded by James Trainor.

**VOTE:** Unanimous

Last Heard 8/14/12 (JO1)

**George & Carolann Najarian, 33 Bufflehead Lane.** by Ryder & Wilcox, Inc.

Assessor's Map 1, Parcel 27. The proposed replacement of an existing culvert, removal of cattails, and phragmites, has been amended to remove the culvert replacement from the proposed plan. Work will occur within a Salt Marsh, in a Bordering Vegetated Wetland, on Land Subject to Coastal Storm Flowage, and within 100' of the Edge of a Salt Marsh. Stephanie Sequin of Ryder & Wilcox, Inc. reiterated that this continuation was to allow Christine Odiaga, Circuit Rider for the Southeast Region of DEP, to comment on the proposed Amended Order of Conditions. John Jannell explained after a discussion with Christine Odiaga, she did not have a formal comment. Jamie Balliett asked if Christine Odiaga had provided anything in writing. John Jannell said no but summarized the conversation and shared Ms. Odiaga's concern over removing Cattail from the pond. Both John Jannell and Ms. Odiaga agreed in that an Order has been issued for this project and the Amendment, although still involving Cattail removal, was more refined and sensitive to the resources present. John Jannell suggested that a condition be included which stated that any additional work proposed on site would be filed under a new Notice of Intent. John Jannell recommended the Commission also require an Engineered Site Plan which reflected an accurate record of the changes proposed by Lycott Environmental at the previous hearing. Judith Bruce felt the Commission could approve the proposed work subject to the receipt of an Engineered Site Plan, and Steve Phillips concurred. Judith Bruce also agreed with the suggested condition of no new work, and Jamie Balliett inquired if the Amended Order of Conditions would in fact replace the current Order of Conditions for this project. Judith Bruce explained that an Amended Order of Conditions would replace the existing Order of Conditions for this project, but that this would ensure there would not be any confusion. John Jannell also recommended that all of the special conditions from the previous Order of Conditions be carried over, with the striking of the concentric ring condition which suggested the second and third rings could be approved pending the return of the applicant. Stephanie Sequin said this approval was only for the removal of one concentric ring, and agreed to the proposed conditions.

**MOTION:** A motion to approve this project contingent upon the receipt of an Engineered Site Plan, as well as the August 9, 2012 package prepared by Lycott Environmental and the Erosion and Sediment protocol prepared by Billingsgate Land Management with the special condition that no additional work is to be done under this Amended Order of Conditions was made by Jamie Balliett and seconded by James Trainor.

**VOTE:** Unanimous

### **Notice of Intent**

**Moncrieff Cochran, 34 & 40 Horseshoe Lane.** by Land Design Associates, Assessor's Map 89, Parcels 10, 11, 12, & 13. The proposed clearing and pruning for a view corridor and removal of invasive species. Work will occur within 100' of the Top of a Coastal Bank, within Land Subject to Coastal Storm Flowage, and within the Pleasant Bay A.C.E.C. George Reilly of Land Design Associates and Moncrieff Cochran,

applicant, were present. George Reilly went over the proposed project, explaining that one portion incorporated a viewshed clearing, and another invasive species removal. Steve Phillips asked if Phase One would just be the removal of invasive species. George Reilly clarified that the removal of invasives within the viewshed including all trees under 6" would take place during Phase One at Lot 40. Steve Phillips was confused about how the site would look once the invasives were removed, and asked that a site visit be conducted after the invasives were removed prior to any additional work commencing. Moncrieff Cochran said at a minimum 75 trees would remain, with that number having been determined by a rough visual count. Steve Phillips asked if the trees proposed to be removed were all located within the viewshed, and Moncrieff Cochran explained that a majority of the trees to be removed were located within an old access road through the parcels which had since been abandoned. Judith Bruce asked if the shrubs were to be removed, and George Reilly said they were to be flush cut and then allowed to resprout. Judith Bruce clarified that Phase Two would not commence until additional funding was sought, and George Reilly confirmed this. Kris Ramsay of the Orleans Conservation Trust read into record the Conservation Restriction held by the Orleans Conservation Trust over the parcels, and that the work proposed was within the guidelines of the restriction. Kris reported that the OCT would oversee the work within the CR area. John Jannell recommended that the Land Management Plan submitted by the PBNT be tied in with any approval, and Judith Bruce commented that the applicants had been good stewards to the area.

**MOTION:** A motion to approve the site plan dated June 14, 2012, with the inclusion of the Land Management Plan and the documents submitted by the Orleans Conservation Trust was made by Steve Phillips and seconded by James Trainor.

**VOTE:** Unanimous

**Robert & Beatrice Heath, 14 Orissa Drive.** by J.C. Ellis Design, Inc. Assessor's Map 57, Parcel 14. The proposed upgrade of an existing septic system. Work will occur within 100' of the Top of a Coastal Bank, Land Subject to Coastal Storm Flowage, and within the Pleasant Bay A.C.E.C. Jason Ellis of J.C. Elis Design Company, Inc. explained this was the proposed upgrade of a septic system currently in failure for a house for sale. After meeting with the Orleans Board of Health, it was determined that the system would be for a 4 bedroom house. Judith Bruce asked if a no-mow zone could be delineated on site, and Jason Ellis asked if there would be a specific location which the Commission would want such a restriction. Judith Bruce suggested the fence located along the property line, and Jason Ellis explained that was not the applicant's fence. Jason Ellis asked if a split rail fence would be amenable, and Judith Bruce asked if the applicant would be willing to install low-growing shrubs to delineate the no-mow zone. Jason Ellis suggested a revised plan which showed a row of shrubs, and John Jannell asked if the client would be amenable to this revision and the planting work required. Jason Ellis said the applicant would agree, and suggested using the 10' contour line as a reference point for plantings on the plan. The Commission felt that this location would be fine for a living fence. Steve Phillips asked about the sticks and debris pile located in front of the studio, and the need for its removal. Jason Ellis was concerned that the removal would result in a bare spot on the bank, and if it was revegetated would erode before any plants could become established. John Jannell agreed with Jason Ellis, citing that the pile had been there for quite some time, and the application in front of the Commission was for a septic upgrade. John Jannell reported

there was a history with this property of Conservation Commission filing, and the debris was never ordered to be removed. John Jannell and Steve Phillips suggested letting it rot in place, and Judith Bruce felt it would do more damage to remove it versus leaving it to be taken with the tide. James Trainor was concerned that a new owner may come in and remove the brush without the Commission's approval, and Judith Bruce felt it would be best to deal with that as it occurred. Steve Phillips suggested a condition that no work occur on the bank, and Jason Ellis agreed with the condition. Judith Bruce suggested the Order could be issued pending the receipt of a revised plan showing the no mow zone, and the Commission concurred.

**MOTION:** A motion to approve this project pending the receipt of a revised site plan showing the no mow zone and with the condition that no work on the bank occurs was made by Steve Phillips and seconded by James Trainor.

**VOTE:** Unanimous

### **Revised Plan**

**65 Old Colony Way LLC, 65 Old Colony Way.** The proposed construction a single office building and mitigation plantings has been revised to change the location of the proposed driveway. Work will occur within 100' of the Edge of Wetland. Stephanie Sequin of Ryder & Wilcox, Inc. and Todd Thayer, applicant, were present. Stephanie Sequin explained the relocation of the proposed driveway was to support a better traffic flow system. Todd Thayer explained that NStar conducted a site visit and determined the proposed transformer pad to be located at the 75' buffer line was no longer required. Stephanie Sequin stated that although it was outside of Conservation Commission jurisdiction, an I/A septic system would be installed on site, and after the Conservation Commission hearing today, Todd Thayer would be meeting with Phil Cheney to incorporate all of the proposed revisions into the landscape plan to ensure the plantings were protected. Judith Bruce was uncomfortable approving the revised site plan until a revised planting plan was received. James Trainor felt the change in the driveway configuration provided safer traversing for the area. Judith Bruce asked if the proposed driveway would be outside of the 50' buffer, and Stephanie Sequin said the revised location put the driveway in the 50-75 buffer zone. John Jannell felt the revision of the planting plan would allow the designer to incorporate the mitigation plantings which were proposed when a revised plan was accepted by the Commission changing the limit of work and therefore allowing for regrading. Todd Thayer felt that was fine, as the fire chief was requiring that low growing vegetation be planted along Old Colony Way thus allowing a larger ladder truck to be able to park and use its ladder when necessary. John Jannell asked if the applicant had to return to Site Plan Review for approval of the new curb cut, and Stephanie Sequin said at this time she was not sure. John Jannell reminded the Commission that he sat on the Site Plan Review Board, and would be able to represent the Commission's interests during any discussion regarding this property. Todd Thayer explained that a hearing with the Board of Appeals still had to take place. Judith Bruce polled the Commission to determine if the revised location of the driveway was permissible, and Steve Phillips and Bob Royce felt the revision was fine. Stephanie Sequin explained that since she knew the Commission was amenable to the revised location, that the hearing be continued to August 28, 2012, to allow for a revised Landscape Plan to be developed for their approval.

**MOTION:** A motion to continue the hearing to August 28, 2012, was made by Jamie Balliett and seconded by Bob Royce.

**VOTE:** Unanimous

### **Certificate of Compliance**

**Mary Allen Bradley (2010), 4 Etta's Way.** The request for a Certificate of Compliance for an Order of Conditions for the construction of a detached garage/studio, a flagstone patio, walkway, and mitigation plantings. John Jannell reported that a site visit was conducted, and passed around photos showing the eastern and western side plantings looking good, with the groundcover planting effort coming along, and the ivy removal in substantial compliance.

**MOTION:** A motion to issue this Certificate of Compliance was made by Jamie Balliett and seconded by Bob Royce.

**VOTE:** Unanimous

**Basil & Elizabeth Bourque (2009), 7 Blossom Lane.** The request for a Certificate of Compliance for an Order of Conditions for the removal of invasive species and planting of native species for habitat and view enhancement. John Jannell reported that the property was in substantial compliance, and recommended approval.

**MOTION:** A motion to issue the Certificate of Compliance was made by Adrienne Pfluger and seconded by Bob Royce.

**VOTE:** Unanimous

**Livingston Van De Water (2002), 225 Brick Hill Road.** The request for a Certificate of Compliance for an Order of Conditions for the construction of a driveway and grading. No work occurred under this Order. John Jannell recommended that the Commission check the Invalid Order for the Certificate of Compliance as no work occurred under this expired Order.

**MOTION:** A motion to issue this Certificate of Compliance was made by James Trainor and seconded by Jamie Balliett.

**VOTE:** Unanimous

**Livingston Van De Water (2011), 225 Brick Hill Road.** The request for a Certificate of Compliance for an Order of Conditions for the construction of a gravel driveway. John Jannell explained this work was done, with the recommendation that Mow Zone "A" would be permitted to be mowed annually after October 15<sup>th</sup> and before March 15<sup>th</sup>. James Trainor asked if this was the area between the pond and driveway, and John Jannell explained that the only permitted area to be mowed was located along the pond side. Bob Royce felt this area was suitable to be maintained as grass.

**MOTION:** A motion to issue this Certificate of Compliance was made by Jamie Balliett and seconded by James Trainor.

**VOTE:** Unanimous

### **Administrative Reviews**

**Maureen Brusie, 52 Tides End Lane.** The proposed replacement of PT decking with PVC decking on 2 front stoops and rear deck, framing to remain, and no ground work. Work will occur within 100' of the Edge of a Salt Marsh, Land Subject to Coastal Storm Flowage, and the Pleasant Bay A.C.E.C. Work to be done by Tom Hughes Building Corporation. Tom Hughes, of Tom Hughes Building Corporation, was present. John Jannell explained this was replacing existing decking only, and recommended approval.

**MOTION:** A motion to approve this work was made by Jamie Balliett and seconded by James Trainor.

**VOTE:** Unanimous

**Joan Mayer, 57 Kenneth Lane.** The proposed after the fact replacement of platform and stair section. All work was done by hand and occurred within the existing footprint. Work had occurred within 100' of the Top of a Coastal Bank, Land Subject to Coastal Storm Flowage, Salt Marsh, and within the Pleasant Bay A.C.E.C. David Lyttle of Ryder & Wilcox, Inc., explained that the caretaker was told by the applicant to fix the existing stair and post holes within the existing footprint, and was done without permission by the Conservation Commission. Judith Bruce was uncertain if the platform existed prior to the reconstruction, and David Lyttle said it was his understanding that a platform did not exist. Judith Bruce was concerned because it appeared that the bank had retreated due to erosion but the stair had not, and questioned whether this could be handled as an After the Fact Administrative Review or if it required a more formal filing. David Lyttle said it would have been quite difficult to pull the stair back given the current angle of the bank. Judith Bruce asked if the work was done in steps, and David Lyttle said he was not sure. John Jannell passed around a series of pictures of the platform and stair according to the file records, and said that he had not asked Joan Mayer whether or not she had older photos of the site. Judith Bruce thought the stair may have increased with its rebuild, and John Jannell thought the stair had a dug-in platform with 4 steps down to the beach. James Trainor asked if the width had increased with the rebuild, and David Lyttle said yes. Jamie Balliett asked when the pictures were taken, and whether or not the bottom sectioning provided structural support. John Jannell said the pictures were taken around 2009. Judith Bruce asked if this was a structure that would have been approved, and David Lyttle felt this rebuild would have been approved. John Jannell asked if the width of the platform was known, and David Lyttle thought it was more than 4' wide. Steve Phillips asked if this rebuild would result in further erosion, as he was concerned about the change in wave action. David Lyttle said no, and Judith Bruce asked if dug-in steps would be more suitable. David Lyttle felt dug-in steps would not be appropriate, and Jamie Balliett felt the platform needed to be reduced. Steve Phillips asked how long it had been in place, and David Lyttle noted that John Jannell observed the structure while conducting a site visit at an abutting property. The Commission discussed whether or not this type of work would be permitted under an Administrative Review, or if a Notice of Intent was a more appropriate filing. David Lyttle noted a repair of a stairway in an existing footprint had been permitted on another property, but that he was amendable to filing a Notice of Intent for this work. John Jannell reminded the Commission that a letter was sent about the stair requiring a filing. David Lyttle asked if a site visit could be conducted so the Commission could better determine how to proceed. David Lyttle felt the applicant would be agreeable to a site visit, and the Commission decided to table the application until a site visit could be made and scheduled for the August 28, 2012 meeting.  
work without permission and the platform

**Town of Orleans Parks and Beaches, Nauset Beach.** The proposed spreading of clean sand on back ORV trail. Work will occur within 100' of the Top of a Coastal Bank, Salt Marsh, Land Subject to Coastal Storm Flowage, on a Coastal Dune, and in the

Pleasant Bay A.C.E.C. Paul Fulcher, Parks and Beaches Superintendent, explained the sand used would be the same ¼" screened sand used in previous filings. Paul Fulcher explained this would be to provide access for emergency vehicles and prevent additional vehicles from traversing outside of the trails. Judith Bruce asked if this work would be done after the birds had left, and how much sand would be used. Paul Fulcher said 1,000 yards of sand would be used, and it would be done after the birds had left.

**MOTION:** A motion to approve this work was made by James Trainor and seconded by Jamie Balliett.

**VOTE:** Unanimous

**Town of Orleans Parks and Beaches, Nauset Beach.** The proposed removal of windblown sand from Administration Buildings, sidings, and foundation, extending out no more than 10 feet. Work will occur within 100' of the Top of a Coastal Bank, Salt Marsh, Land Subject to Coastal Storm Flowage, on a Coastal Dune, and in the Pleasant Bay A.C.E.C. Paul Fulcher explained this was the removal of sand by the administration building, some of which had upwards of 3' of sand. Jamie Balliett asked if the work would be done by hand, and Paul Fulcher said a mini excavator would be used. Judith Bruce asked if the sand would be put back on the dunes, and Paul Fulcher explained it would be used in conjunction with the sand spread on the trails.

**MOTION:** A motion to approve this application was made by James Trainor and seconded by Jamie Balliett.

**VOTE:** Unanimous

### **Hubler Lane Extension: Discussion with Parks and Beaches Superintendent, Paul Fulcher**

John Jannell reported an Environmental Assessment had recently been done for the Town on the Hubler Lane Extension on the Hubler Property recently purchased. This was done in advance to filing a Notice of Intent for the proposed extension of the Way. The methodology used for the inventory was the same used in filing with the MA Natural Heritage and Endangered Species Program. Both plant and Animal communities were inventoried within the area. Paul Fulcher explained that within the budget there was funding to create a plan, and wanted to receive the Commission's input prior to the development of the plan. Paul Fulcher said Fiscal Year 2014 would be the beginning of construction of a roadway through the original sub-division. Jamie Balliett asked why the roadway would be constructed, and Paul Fulcher said it would be constructed for a second entrance to the Nauset Beach parking lot. Paul Fulcher stated the parking lot where you currently enter to access Nauset Beach has been eroding back, and the concern is that if there is a wash-over by the booth, this area can become Piping Plover habitat and result in the closing of 300 parking spaces. Paul Fulcher went on to say this future NOI filing would also have to go through the Cape Cod National Seashore to ensure no impact would occur. Judith Bruce asked if gravel could be used during the creation of this roadway, and asked if this would be used by the town only, and not accessible to the public. Paul Fulcher said this was correct, and over the next several years, the Gavigan cottages would be torn down and the hotel to be used for housing for lifeguards. James Trainor asked if there would be any plans for invasive species removal, and Jamie Balliett asked if the filing of an Administrative Review would be proactive in cutting back the vegetation as a low cost temporary solution. Paul Fulcher

said that after speaking with the Cape Cod National Seashore, they were proactive about removing the invasive species. Paul Fulcher explained that a vehicle could not access the area simply through cut backs, and would have to be regraded. Steve Phillips inquired if it would be two lanes, and if there would be any drainage improvements would be needed, and Paul said yes, and their design would be up to the engineer. Judith Bruce asked if the first step would be to put in an established road, and the second to incorporate the work with the Cape Cod National Seashore. John Jannell noted that on the Environmental Assessment it outlined that work would be done within the A.C.E.C. and Land Subject to Coastal Storm Flowage. Paul Fulcher explained that permeable surface was not being used on roadway construction, and what had been recommended was a permanent roadway in the form of pavement. John Jannell suggested that he could sit on the planning review to brainstorm with the Parks Department, and the Commission felt that would be helpful. Paul Fulcher explained that any work proposed, including the removal of invasive species along this access way, would be an overall improvement. Judith Bruce asked that the work proposed be the least intrusive as possible. Paul thanked the Conservation Commission for their time.

*Adrienne Pfluger left at 10:32am*

**Bruce M. & Sheryl K. Wolf, 16 Blake Lane.** The proposed trimming of shrubs in a view easement. Work will occur within 100' of the Top of a Coastal Bank and within the Pleasant Bay A.C.E.C.

**MOTION:** A motion to approve this application was made by James Trainor and seconded by Steve Phillips.

**VOTE:** Unanimous

**Raymond Nash, 46 Loomis Lane.** The proposed removal of two dead/dying oaks. Work will occur within 100' of the Top of a Coastal Bank, Salt Marsh, Land Subject to Coastal Storm Flowage, and within the Pleasant Bay A.C.E.C.

**MOTION:** A motion to approve this work was made by Bob Royce and seconded by Jamie Balliett.

**VOTE:** Unanimous

**Steven Cahill, 40 Lake Drive.** The proposed removal of 4 dead pitch pines and 1 oak tree. Work will occur within 100' of the Edge of an Inland Pond and Bordering Vegetated Wetland. John Jannell recommended approval given the proximity of the trees to the house, and asked the applicant to remove any debris as a result from the buffer.

**MOTION:** A motion to approve this Administrative Review was made by Jamie Balliett and seconded by Bob Royce.

**VOTE:** Unanimous

**Aldo Giacco, 4 Champlain Road.** The proposed construction of a 3x5' landing and stairs alongside an existing deck to connect to the lower level and installation of two sonotubes. Work will occur within 100' of the Edge of Wetland. John Jannell explained that after speaking with the applicant about the previously denied application, a new application came in for a reduction in the scope of the work. Judith Bruce asked what

John Jannell recommended. John Jannell explained that this was clearly a project site, with the applicant clearly working on the property both to remove English Ivy within the buffer zone without permission, and working outside and adjacent to the buffer zone. John Jannell noted that there had not been a site plan submitted showing the overall goals for the site. Judith Bruce felt the work proposed on site warranted a more comprehensive site plan, and Steve Phillips asked how the buffer zone line had been delineated. John Jannell said the line was established from a previous engineered site plan, and James Trainor asked if the work proposed was within the 75-100' buffer zone. John Jannell said the steps and deck were within the buffer, with the house being outside of jurisdiction. Judith Bruce was concerned that, given the initial size of the proposed work, that the applicant would return with several filings to complete all of the work, and thought a site plan showing everything proposed would be better. Steve Phillips concurred, and felt that a Notice of Intent with a plan incorporating all of the work would be best. Steve Phillips was also concerned about the drainage on site, and felt this could be included in a more comprehensive filing.

**MOTION:** A motion to approve this application was made by Jamie Balliett and seconded by Steve Phillips.

**VOTE:** 1-4-0; Motion Denied, Please file a Notice of Intent.

**Sandy MacFarlane, 160 Tonset Road.** The proposed removal of oak and locust saplings within the existing view corridor. Work will occur within 100' of the Top of a Coastal Bank. Work to be done by applicant. John Jannell explained the applicant wanted to re-open a previous existing view of town cove.

**MOTION:** A motion to approve this Administrative Review was made by Jamie Balliett and seconded by Bob Royce.

**VOTE:** Unanimous

### **Request to Use Conservation Properties**

<b>Windmill</b>	Wedding Photos	8/11/12
Dincecco/Williamson	24 People	4-6pm

Judith Bruce asked why this was on the agenda as it was an after the fact, and Erin Shupenis explained this was to ensure an accurate record of events on the Conservation Properties was kept should there be cause for concern.

**MOTION:** A motion to approve this event was made by Jamie Balliett and seconded by James Trainor.

**VOTE:** Unanimous

<b>Kent's Point</b>	Educational Walk	8/23/12
Orleans Conservation Trust	20-30 People	10am-12pm

**MOTION:** A motion to approve this event was made by Steve Phillips and seconded by Jamie Balliett.

**VOTE:** Unanimous

### **Chairman's Business**

Approval of the Minutes from the Meeting on August 14, 2012

**MOTION**: A motion to approve the minutes was made by Bob Royce and seconded by Steve Phillips.

**VOTE**: Unanimous

### **Other Member's Business**

#### **Administrator's Business**

Permit Extension Act: Report on new extension for DEP permits.

John Jannell reported that a FAQ sheet on the now 4-year Permit Extension Act had been circulated to the commission. Steve Phillips asked if this impacted Administrative Reviews, and John Jannell said it only impacted State Filings. Jamie Balliett asked if there was a specific reason listed for the extension, and John Jannell assumed it was to give more of an opportunity for work to take place.

The meeting was adjourned at 10:51

Respectfully submitted,

Erin C. Shupenis, Principal Clerk, Orleans Conservation Department